



Our Ref: 1184/RRA/HR/2023

Date: 31/01/2023

## JOB VACANCY

Rwanda Revenue Authority is seeking to recruit self-motivated, qualified person of high integrity to fill the Contractual Staff position for **(6) months**.

### **TEMPORARY DRIVER (10 POSITIONS)**

Under the supervision of Logistics Management Section, the Driver is responsible for the vehicle assigned to him and performs such driving activities as may be assigned to him.

#### **Main duties**

- Drives and takes staff and other persons involved in RRA activities to different destinations as required by the supervisor or other superior.
- Completes the vehicle log book on daily basis recording each movement.
- Ensures the safety of the vehicle and its tools.
- Keeps the vehicle clean and neat.

#### **Qualifications skills and competences**

- ✓ Secondary level of education certificate (A2) or equivalent qualification in General Mechanics and driving license with categories B & D
- ✓ 2 years working experience as a driver
- ✓ General mechanics skills
- ✓ Good driving ability
- ✓ Car maintenance skills
- ✓ Basic Knowledge of English or French
- ✓ Time management skills



## **HOW TO APPLY:**

Interested candidates should download the “Job Application Form” from the RRA website:

[www.rra.gov.rw](http://www.rra.gov.rw)

The candidates should submit the job application via [recruitment@rra.gov.rw](mailto:recruitment@rra.gov.rw) with a well-filled and signed RRA Job Application Form, Curriculum Vitae, a scanned National Identity Card and a copy of the Certificate as per the required qualification in a PDF format organized in one file not later than **09/02/2023**.

Done at Kigali on 31/01/2023.

**BATAYIKA Emery**  
**Assistant Commissioner in charge of Human Resources**