



Our Ref: 165 /RRA/HR/2023

Date: 07/03/2024

## JOB VACANCY

Rwanda Revenue Authority is seeking to recruit self-motivated, qualified person of high integrity to fill the contractual position of a Driver in Dar es Salaam- Tanzania for a period of one (1) year.

### **DRIVER (1 POSITION)**

Under the supervision of Dar es Salaam- Tanzania Station Section, a Driver is responsible for transporting RRA staff stationed at Dar es Salaam to and from their duties together with other activities as may be assigned to him.

#### **Main duties**

- Driving and taking staff and other persons involved in RRA activities to different destinations as required by the supervisor or other superior;
- Completing the vehicle log book on daily basis recording each movement;
- Ensuring the safety of the vehicle and its tools;
- Keeping the vehicle clean and neat.

#### **Qualifications skills and competences**

- ✓ Certificate of Secondary Education or equivalent qualification in General Mechanics;
- ✓ Driving license with categories B & D;
- ✓ Two (2) years working experience as a driver in EAC countries with a valid Tanzanian working Permit;
- ✓ General mechanics skills;
- ✓ Good driving ability;
- ✓ Car maintenance skills;



- ✓ Basic Knowledge of English or French;
- ✓ Time management skills.

**HOW TO APPLY:**

Interested candidates should submit below application documents in PDF format to [recruitment@rra.gov.rw](mailto:recruitment@rra.gov.rw) : their Curriculum Vitae, a copy of the Identity Card, valid Tanzanian work permit, copy of the Certificate as per the required qualification and a copy of driving license.

**Note that:**

- ✓ Deadline to submit application documents is **15<sup>th</sup> March 2024**,
- ✓ All exams will be held in Dar es Salaam-Tanzania.
- ✓ The successful candidate shall be based in Dar es Salaam- Tanzania.

Done at Kigali on 07/03/2024

**BATAYIKA Emery**  
**Assistant Commissioner in charge of Human Resources**