



Our Ref : 029/RRA/CW/2022
Your Ref :

Date : 03 OCT 2022

ANNOUNCEMENT

LICENSING OF BONDED WAREHOUSES FOR THE YEAR 2023

Pursuant to the provisions of Section 62 of the East African Community Customs Management Act, 2004; and Section 74 and 217 of the East African Community Customs Management Regulations, 2010;

We would like to inform the public that licenses to operate Bonded Warehouses for the year 2023 will be renewed subject to fulfillment of the conditions for the existing licenses;

Interested Bonded Warehouse operators are requested to submit their applications for renewal together with the required documents not later than 4 November 2022 5:00 PM at Customs office DP World, Masaka.

Bonded warehouses wishing to renew their licenses should submit the following requirements:

1. A letter to the Commissioner for Customs Services indicating goods to be warehoused;
2. A filled form designed for licensing of bonded warehouse (Form C18);
3. Certificate of registration of the company;

4. Valid tax clearance certificate;
5. Proof of EBM version 2 registration;
6. Copy of identity card or passport for the warehousekeeper;
7. Curriculum vitae for the warehousekeeper;
8. Valid employment contract for the warehousekeeper;
9. A recent passport size photograph;
10. Valid criminal record for the warehousekeeper;
11. A rental contract whose duration is equal to or longer than the duration of the license applied for or proof of ownership of the premises.

NOTE:

1. Applications together with the required documents shall be submitted not later than 4 November 2022.
2. Late and incomplete applications shall lead to disqualification.
3. A field visit will be conducted at the premises to verify if required conditions are fulfilled.

NOTE TO NEW APPLICANTS

1. No new bonded warehouses shall be admitted to operate in Kigali based on concession agreement signed between the Government of Rwanda with DP World Logistics Ltd on 15 January 2016.
2. Those wishing to establish warehouses outside the City of Kigali should first consult with MINICOM before making any investment.

Mwumvaneza Felicien
Commissioner for Customs Services

