



Our Ref: ...007/RRA/CCS/2024

Date: ...04 OCT. 2024..

Your Ref:

ANNOUNCEMENT

Licensing of Bonded Warehouses

Pursuant to the provisions of Section 62 of the East African Community Customs Management Act, 2004; and Section 74 and 217 of the East African Community Customs Management Regulations, 2010 as amended to date;

The management of Customs Service Department informs all concerned stakeholders that effective January 2025, the license of a Customs Bonded Warehouse shall be valid for a period of three (3) years.


Bonded warehouse operators who wish to acquire or renew their licenses are requested to submit their applications together with all required documents as listed below. Applications must be submitted not later than 22 October 2024 at Customs office in charge of Stakeholders located at Gikondo MAGERWA.

Required documents:

1. A letter addressed to the Commissioner for Customs Services indicating goods to be warehoused and company registration number;
2. A filled form designed for licensing of bonded warehouse (Form C18);
3. Valid Tax Clearance Certificate;
4. Insurance of goods warehoused;
5. A warehouse rental contract or proof of ownership of the premises.

Note:

1. New applicants should provide a recommendation letter from the Ministry of Trade and Industry and comply with attached standards for establishing either a General or Private Customs bonded warehouse;
2. Licensed bonded warehouses shall sign and comply with applicable Key Performance Indicators (KPIs) relating to operational standards and professionalism available on this link <https://shorturl.at/zBgXk>
3. New applications to operate in Kigali shall not be admitted based on existing policy requirements.


Mwumvaneza Felicien
Commissioner for Customs Services



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